

Agenda for Stillington PPG Thursday 16th October 2025

	Responsibility
1. Apologies for absence	JP
2. First contact mental health	Domonique
3. Approval of minutes of previous meeting	All
4. Election/Appointment of new Chair	All
5. Finances	LH
6. Surgery Input	BW
7. AOB	All
8. Date of next meeting, AGM, open day	

Minutes of Stillington PPG Thursday 16th October 2025

Present	John Pollock (Outgoing Chair), Barbara Wilson (Practice Manager), Mary Carrington, Gail Lazenby, Matthew Smith, Jane Wilson, Bev Law, Jane Coope, Alison Holt, Alison Sutherland. Dr Metcalfe at end of meeting	Responsibility
1.Apologies for absence	Liz Hurst. Chris Franklin. Domonique. Dr Keen, Yvonne Murphy	
3.Previous Minutes. Matters arising.	<p>Minutes of 8.5.25 PPG meeting were approved.</p> <p>Minutes of AGM of 31.7.25 were approved in principle and will be tabled at the 2026 AGM for ratification.</p> <p>Minutes of the PPG meeting post-election at AGM of 31.7.25 were approved unanimously.</p> <p><u>Review of action points from previous meeting 8.5.25</u></p> <p>Perspex boards. Ali S to find quotes to cover board</p> <p>NHS app training. Chris still willing to assist. To be reviewed in planning for the 2026 Open Day</p> <p>Next publication deadline for Stillington News 21.10.25. Jane W happy to send in information by this deadline.</p> <p>Review of AGM. Jane W to resend AGM minutes</p>	<p>AS</p> <p>AS</p> <p>JW</p> <p>JW</p>
2.First Contact Mental Health	Apologies from Domonique who was scheduled to update the meeting. BW to arrange a rescheduled visit in the spring Noted that the Stillington Surgery Facebook page had a helpful introduction to Mental Health contacts.	BW
4. Election of new Chair	John Pollock standing down. Jane Coope appointed as Chair and was welcomed to the meeting.	
5. Finances	<p>The PPG account is up and running, and Gail and John have now made online payments.</p> <p>Village Hall invoice for AGM room hire has been paid.</p> <p>Balance £432</p> <p>New signatories for bank account are Jane Coope and Liz Hurst.</p>	LH

	Gail Lazenby to stand down as signatory. John Pollock to stay on.	
6. Surgery input Primary Care Network (PCN*) / Surgery objectives	<p>Barbara updated the meeting on key issues within the Practice:</p> <p><u>Dispensary</u> the team are fully staffed and prescription turnaround times have reduced and are now within five days. The team thank patients for their understanding whilst they were building the team.</p> <p><u>Nursing</u> the team are stretched at the moment due to demand and sickness absence. Temporary cover is being advertised for. The flu vaccination programme is going well and eligible patients are encouraged to sign up at the Surgery if not already done so.</p> <p>There is a shortage of appointments for blood tests. York hospital, York Community Stadium (Monks Cross) and Malton hospital are local alternatives for blood tests (e.g. those requested as part of hospital consultations). Barbara to check with the Partners whether further promotion of these options is needed.</p> <ul style="list-style-type: none"> • Missed appointments are still an issue for nursing staff. Agreed to add to displays and social media in terms of time lost/cost. • Next year the plan is to set the flu vaccination dates in advance and ask the PPG to support advertising availability. Posters etc. including across Sherriff Hutton, Sutton on the Forest and Huby • Feedback on Facebook page is good. Instagram less well used. An outside company now run post uploads. • Starting to use the Multi Disciplinary Team (MDT) roles. • PCN new role – Social Prescriber – focusing on younger people and families. Amy just joined. • Advertising services – update website. • Young carers. To try to identify within the community. • Urgent care is working well. Going to expand due to winter pressures. <p>*Note - South Hambleton and Ryedale is our PCN</p>	<p>BW</p> <p>PPG- action in Feb</p> <p>BW</p>
7.AOB	<p>Online consultation system is open but not popular given accessibility of reception team. Using the booking links through app works well. No issues at this time.</p> <p>Different contact points may be confusing - Patients Know Best. NHS app, email. Hospital system.</p> <p>Open day. Agreed useful idea.</p> <p>Village hall. Contact Previous participants. JP to send to AS. Potentially..</p> <p>10-3 weekday in term time. NHS app. Men's shed. Blood Pressure monitoring. Carers, EDCCA</p> <p>Last week in Sept. Thursday.</p>	<p>Item for open day.</p> <p>AH, JP, AS</p>

	John's valued service and significant contribution to the launch of Stillington PPG was formally recorded. Thank you to John for all your hard work and Barbara and Dr Metcalfe said thanks from the Surgery and the Partners.	
8.Next meetings	Thursdays 1800. 5.2.26 7.5.26. Check village hall for AGM and open day.	AS
	Meeting closed 1900	