

Final Minutes of PPG Meeting – Thursday 6th February 2025 at 1.00pm

Present	Dr Keen (part), Barbara Wilson, Danielle Hargreaves (part), Lesley Bowes, David Brown, Margaret Brown, Chris Franklin, Bev Law, Gail Lazenby, John Pollock, (guests) Lucy Edwards and Marcia Perry (both part)	Responsibility
Apologies for absence	Dr Metcalfe, Liz Hurst, Yvonne Murphy	
Previous Minutes	Previous minutes of meeting on 26 th November 2024 were approved unanimously. <u>Review of action points from previous meeting</u>	
	Draft booklet re Stillington PPG will be prepared in March for circulation and approval. Rough funding has already been approved.	YM
	<u>Agenda items for 6th February</u>	
New Members	Discussion took place re 3 potential new members. It was unanimously agreed to invite all 3 to join the group at our next meeting. Invite, background documents and minutes to be distributed.	JP
Men's Mental Health	DB agreed to prepare a brief write up to DH re Men's Mental Health and Men's Sheds	DB
Potential Open Day	It was agreed that the most appropriate place for an Open Day for Stillington PPG was in Stillington and not in any other village. Likely next Open Day will be in 2026	All
Notice Boards and TV Screen	Praise was given for the new TV screen and the information provided to patients. PPG members names will be listed on the notice board and there is a brief PPG slide on the media screen. Reference will be made to minutes being available on Surgery website or available to collect from reception. DH advised of new guidelines re notice boards. All notice boards and notices must be wipeable. The Surgery will look to replace existing cloth notice boards with magnetic (wipeable) boards. Focussed bi-monthly displays on specific health subjects will continue to provide appropriate booklets for patients to take away with the expectation that these booklets will be removed/replaced after approximately 2 months. This should alleviate the need for cleaning.	DH DH DH BL/LH

	<p>Next full review date is 4/4/25.</p> <p>It was also noted that books and magazines will no longer be provided in the surgery due to the extra workload of regular cleaning schedule.</p>	
Feedback from other meetings	<p>JP attended a meeting with representatives from 4 other PPG's and Dr Will Robertson and Lucy Edwards from the Primary Care Network (PCN).</p> <p>Unfortunately, the meeting had 2 different agendas.</p> <p>The PPG's were looking to share best practices while the PCN were looking to promote how the PCN and Urgent Care Team could work with Surgeries to both improve service to patients and allow GP's to spend more time looking after more chronically ill patients.</p> <p>Additionally, the PCN were looking to work more closely with PPG's to improve patient services and have a PCN/PPG meeting at least once per year.</p> <p>At today's meeting, LE did a short verbal presentation re PCN.</p> <p>Main takeaway was similar to the guidelines for the Urgent Care Team in our recent communication to local publications (see below).</p> <p>LE explained that there are North and South hubs for the Urgent Care Teams situated in Pickering and Easingwold respectively.</p> <p><u>Urgent Care Team (recent communication)</u></p> <p>If you have difficulty getting what you believe to be an urgent appointment at our own Surgery in Stillington, there is potentially another option.</p> <p>Where patients cannot get the appointment required, they may be referred by our receptionists to the Urgent Care Team recently located in Easingwold. This may initially be a telephone consultation.</p> <p>The Urgent Care Team can deal with Urine, Chest or Ear infections, Tonsillitis, Diarrhoea, Vomiting, Stomach ache, Headache, Rashes, Insect bites, Infected wounds, Minor injuries and Sprains and strains.</p> <p>The Urgent Care team DO NOT cover Life threatening emergencies (call 999) or any Chronic or ongoing issues being managed by your own GP. In this instance, a routine appointment with your GP would be more appropriate.</p> <p>JP advised that the PPG best practice meeting will now take place on Wednesday 12th February. Feedback to be provided at next meeting.</p> <p>BW and JP attended a Neighbourhood Working and Integrated Teams meeting at Hovingham. Only takeaway was about improving travel from remote villages which seemed to be beyond our remit.</p>	JP
Bank Account	<p>Embarrassingly, we are no further forward in being able to sign cheques. It is hoped that this is resolved by 13th February or JP will need to pay PPG invoice from Stillington Village Hall and reclaim at a later date.</p> <p>As the PPG registered address with NatWest is The Surgery address, some correspondence will arrive at the Surgery addressed to</p>	JP

	<p>Stillington Surgery Patient Participation Group for the attention of either John Pollock or Gail Lazenby. Surgery staff will immediately contact John or Gail to let them know.</p>	BW/DH
New Surgery Logo	DH advised of the new Surgery Logo which will be incorporated into the new PPG booklet.	YM
Surgery Statistics	Sheets/files with various Surgery statistics for background information will be provided separately.	JP/BW
General Practice Improvement Project Programme (GPIPP)	<p>Marcia Perry gave a short verbal presentation re GPIPP aims, outlining further support services available to patients either via the Surgery or self-referral or by direct selective review by support services. Specific areas highlighted were St Monicas, Dr Moss's team, Physiotherapy, Occupational Health and Social Prescribing. Reference was made to a Complete Geriatric Service (CGS) where a holistic review of patient medicines, health issues and personal circumstances are considered.</p> <p>The term "geriatric" was a concern to PPG members. The meaning on Google says: -</p> <p>e.g. <i>adjective</i></p> <ol style="list-style-type: none"> 1. relating to old people, especially with regard to their healthcare: "a geriatric hospital" · "geriatric care" 2. <i>derogatory</i> decrepit; very old or outdated: <p>LE undertook to refer our concerns about "geriatric" being considered as a derogatory term by patients.</p> <p>PPG to consider how/when to communicate these services to patients.</p>	<p>All</p> <p>LE</p> <p>All</p>
Next Communication to local magazines	<p>BW to consider if a write up re RSV is appropriate. Promotion of use of NHS App Music in the Surgery to provide a degree of privacy to reception discussions.</p>	<p>BW</p> <p>JP</p> <p>JP</p>
Date of Next Meetings	<p>Thursday 8th May at 6.00pm at the Surgery. Thursday 31st July AGM at 6.00pm at the Surgery</p>	<p>All</p> <p>All</p>